



Thursday, February 5<sup>th</sup>, 2026

## Meeting Minutes

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**Call to Order:** 5:47pm

**Attendees:** Liz Krugliak, Amy-Lynn Pelaez, Chantel Koker, Carly Geddes, Juliane Alves, Beth White, Kristen Boudreaux, Cris H., Heather W., Katie Quintero, Jazmine Guerrero, Aysheh Kainrath, Mr. Hathaway, Ms. Raynor

**Approval of last meeting's minutes:** Amy-Lynn motioned, Ms. G seconded.

**Approval items:** none

### **Principal Hathaway's Report:**

- **Sunshades:** all approved, waiting on them to get them here and be installed. They can work with the footers they have already placed.
- **Portals:** location will be behind school. They'll be close to the main building so the kids are not late anywhere. Planning on getting about 6 to accommodate all students. Still planning which levels will use the portables and where to shuffle the other grades. Increase in enrollment this year in St. Johns County SD as of right now: 378.
- **Daddy Daughter Dance:** 449 scheduled to come so far. Mr. Hathaway will attend. Looking forward to it!
- **Wifi for concessions:** happening in all schools in the district due to our push!
- **New band teacher just hired!**

### **Executive items:**

#### **1. President's Report**

1. Basketball concessions have been started. We purchase and sell concession foods, however any profit goes back to basketball. We just reimburse what we spend on the food items. Happy to help with other athletics if we have the volunteers for it.
2. Spirit Night on the 9<sup>th</sup>!
3. Collected gift cards for teachers
4. 2 Muffins with Moms events. Most everyone was happy and grateful, and everyone got in that wanted to.
5. Sunshine Cart happened on the 15<sup>th</sup>. "Where's Waldo?" theme. You will not know their theme until we see them next time! They received all their sign-up requests for January. Big thanks to those who donated! Any non-individually wrapped items are donated to a local church. They are open to food requests (allergy-specific). Next: Feb. 12<sup>th</sup>.
6. Literacy Week: we had room parents decorate doors, which looked great! Book fair vouchers were given out. Red, White, BBQ teachers' luncheon was appreciated!
7. Book Fair has begun for this week and next!
8. Daddy Daughter Dance is happening tomorrow!
9. BMX Bullying Assembly has been booked for March 12<sup>th</sup> and we'll do 3 sessions. Total cost was \$750.
10. Communication challenges: need more room parents to attend meetings! If there's anything we can do to facilitate informational emails going out, let us know. We've started posting things in the teachers' lounge so they're in the know.
11. Resource officer is officially ours!

#### **2. Treasurer's Report**

1. Total actual since inception: \$151,137. Exceeded expected amount! Actual expenses: \$64,566.
2. January: donations \$135 at Muffins w/Moms.
3. Father Daughter Dance: \$5,320
4. Chick Fil-A spirit night: \$225
5. Raven Rock sign-ups: \$125
6. Revenue in concessions: \$1480, however we're only reimbursing ourselves and donating the rest to basketball
7. Merchandise \$1350
8. January total income: \$8635
9. Expenses: \$1447 Muffins w/Moms, \$92 book fair decorations, \$864 daddy/daughter dance, \$337 PBIS
10. We can only take IN money through our Venmo, we cannot send money out due to our nonprofit status.

11. All checks need to be deposited within a week (NO later than 2 weeks) please!

**3. Membership/Volunteer Report**

1. Need help setting up for dance tomorrow!! We have several high schoolers coming, which will be great.
2. Ms. Raynor has a Bartram contact if we ever need HS volunteers.
3. Need Book Fair volunteers (see sign-up). The 9am-noon slots need the most attention.

**Review of events:**

**1. Muffins with Mom**

1. Right around 700 attendees between the 2 dates!

**2. Teacher Appreciation**

1. Red, White, and BBQ from Bono's; Cindy Gavin Team from Remax was our sponsor for the event.
2. 2 staff appreciation days in January; Bev Slough received a HCA spirit shirt, and our crossing guards and safety patrol officer received a coffee gift card for National Law Enforcement Day.
3. Celebrated 2 school counselors with stickers and tumblers
4. Feb 11<sup>th</sup> will be a cookie mailbox drop
5. Teacher Appreciation for May is getting put together
6. Everything is below planned budget, which will help Teacher Appreciation Week!

**Upcoming activities and Chairperson reports:**

**1. Daddy/Daughter Dance**

1. DJ booked, 2 photo booths, food settled (hot dogs, popcorn chicken, fruit, labeled vegetarian options), cupcakes and mini cookies for dessert. 360 photo booth will go in hallway between gym and cafeteria.
2. Decorations being worked on to be warm and inviting! Red carpet included!
3. We have serving utensils and gloves that can be used.

**2. Book fair**

1. Today was the kickoff!
2. Will be open during the Daddy/Daughter dance

**3. Fundraising**

1. Super Bowl nugget trays: \$210 made, but we competed with the high school lacrosse team.
2. Looking for more Super Bowl ideas for next year
3. Looking for options besides Boosterthon (due to their high fees)

**4. Bingo**

1. Tentative Date: May 1<sup>st</sup>
2. Sponsors will be invited
3. Hopefully 3 food trucks will be there (tentatively Rolling Dough, Frankie's Franks, looking for 1 more), Rita's for dessert
4. 2 Bingo sessions
5. Need items for Silent Auction that will happen simultaneously

**Upcoming calendar items:**

1. 2/6: Father/Daughter Dance
2. 2/5-2/12: Bookfair
3. 2/13-2/16: no school
4. 3/5: PTO Meeting
5. 3/12: BMX assemblies

**Meeting adjourned:** 6:38pm

**Signed:**

**Carly Geddes, HCA PTO Secretary**