Hallowes Cove Academy PTO Spirit Rock Guidelines

The Spirit Rock is a fun way to celebrate birthdays, achievements, teams, events, and special occasions while supporting the HCA PTO. The Spirit Rock operates on the honor system. By reserving the rock, you agree to follow all guidelines below. HCA and the HCA PTO reserve the right to update these guidelines as needed.

Reservations

- All reservations must be made through the HCA PTO website: HCAPTO.ORG
- Reservations are first-come, first-served based on available school calendar dates.
- Please confirm your date before submitting your reservation. Rescheduling and transfers are not permitted.
- Reservation fees are non-refundable. If you are unable to paint the rock on your reserved date, your fee will be considered a donation to HCA PTO.
- Weather-related refunds will not be issued.

Spirit Rock Rules

- The Spirit Rock may be reserved for individuals, teams, clubs, classrooms, staff members, or school-related events.
- A person, team, or event may not reserve the rock for more than five (5) days per calendar month.
- All messages and designs must be positive, respectful, school-appropriate, and in good taste.
- HCA PTO reserves the right to remove or paint over any design containing:
    - Profanity, inappropriate, discriminatory, or offensive content
    - Political or religious messages/images
    - Any content not appropriate for a school environment
- Reservations are for the front of the rock only. Painting the top, sides, surrounding areas, buildings, or other school property is prohibited.
- **The person reserving the rock is responsible for providing all supplies, completing the painting, and cleaning the area afterward.**
- All materials and trash must be removed from campus. Do not dispose of supplies in school trash cans or dumpsters.

Painting Schedule

- Paint the evening before your reservation between 4:00 PM and 8:00 PM.
- Monday reservations may be painted the Friday before between 4:00 PM and 8:00 PM.
- If the day before your reservation is a teacher planning day, painting is permitted between 8:00 AM and 8:00 PM.

Approved Supplies

✓ Latex paint only
✓ Paint brushes and sponges
✓ Water and container for rinsing brushes
✓ Trash bag for cleanup

Prohibited Supplies

✗ Spray paint
✗ Oil-based paint
✗ Paint sealers or clear coats
✗ Glue, stickers, decals, or adhesives
✗ Any materials that may damage the Spirit Rock or surrounding property

Thank you for helping keep the HCA Spirit Rock a fun, safe, and positive tradition for our school community!